

## Official Notice to the ACOFP Membership

### Proposed Amendments to the ACOFP Constitution and Bylaws

Draft as of November 13, 2019

*According to the Constitution of the American College of Osteopathic Family Physicians, Inc.*

**Article IX – Amendments: Section 1.** *This Constitution may be amended at any annual meeting of the Congress of Delegates by a three-fourths vote of the total number of credentialed delegates in attendance for voting, provided that the proposed amendment shall have been filed with the Executive Director of the College at least 60 days before the first day of the meeting of the Congress of Delegates and that the Executive Director shall have notified the membership of the College in writing of the proposed amendment at least 30 days preceding the first day of the meeting of the Congress of Delegates.*

**Section 2.** *All amendments to the Constitution shall not be effective until they are submitted to and approved by the Board of Trustees of the AOA.*

The ACOFP Board of Governors proposes the following amendments to the Constitution as recommended by the 2019 Congress of Delegates. Approval of the amendments will be voted on at the ACOFP Congress of Delegates at its March 18-19, 2020 meeting. If adopted by the ACOFP Congress of Delegates, approval will be sent to the American Osteopathic Association Board of Trustees for approval. (New material in all caps and old material in strike out.)

## CONSTITUTION OF THE AMERICAN COLLEGE OF OSTEOPATHIC FAMILY PHYSICIANS, INC.

### ARTICLE II – MISSION & OBJECTIVES

**Section 2.** The objectives of the College are:

3. To support high standards of ongoing osteopathic education for osteopathic family physicians;
5. To encourage and improve the educational opportunities for the training of osteopathic family physicians in all branches of osteopathic medicine and surgery, including the osteopathic family medicine training programs WITH OSTEOPATHIC RECOGNITION STATUS;

### ARTICLE IV – MEMBERSHIP

The membership of this College shall consist of osteopathic family physicians, ALLOPATHIC FAMILY PHYSICIANS and such other persons who have met the requirements of membership prescribed by the ACOFP Bylaws.

### ARTICLE VII – BOARD OF GOVERNORS

**Section 1.** The Board of Governors shall be composed of the President, President-Elect, the Past Presidents for the preceding two years, Vice President, Secretary/Treasurer, six (6) Governors-at-large, one osteopathic RESIDENT GOVERNOR OR ALLOPATHIC Resident Governor IN OSTEOPATHIC FOCUSED EDUCATION AT A FAMILY MEDICINE RESIDENCY WITH ACGME OSTEOPATHIC RECOGNITION STATUS, one osteopathic Student Governor, and the Speaker of the Congress of Delegates, all to be selected as provided in the Bylaws. The Speaker has voice but no vote.

*According to the Bylaws of the American College of Osteopathic Family Physicians.*

### ARTICLE XVI – AMENDMENTS

**Article XVI – Amendments: Section 1. Notification** – *These Bylaws may be amended at any annual meeting of the Congress of Delegates by a two-thirds vote of the total number of delegates credentialed for voting, provided that the proposed amendment shall have been filed with the Executive Director of the College at least 60 days before the first day of the meeting of the Congress of Delegates and that the Executive Director shall have notified the membership of the College in writing of the proposed amendment at least 30 days preceding the first day of the meeting of the Congress of Delegates.*

**Section 2. Approval** – *An amendment to these Bylaws shall not be effective until they are submitted to and approved by the Board of Trustees of the AOA.*

The ACOFP Board of Governors proposes the following amendments to the Bylaws as recommended by the 2019 Congress of Delegates. Approval of the amendments will be voted on at the ACOFP Congress of Delegates at its March 18-19, 2020 meeting. If adopted by the ACOFP Congress of Delegates, approval will be sent to the American Osteopathic Association Board of Trustees for approval. (New material in all caps and old material in strike out.)

## BYLAWS OF THE AMERICAN COLLEGE OF OSTEOPATHIC FAMILY PHYSICIANS, INC.

### ARTICLE III – MEMBERSHIP

#### Section 1. Qualifications

An applicant for membership, except as provided herein, shall be a graduate of a college of osteopathic medicine approved by the COMMISSION ON OSTEOPATHIC COLLEGE ACCREDITATION (COCA) American Osteopathic Association OR A GRADUATE OF A COLLEGE OF ALLOPATHIC MEDICINE APPROVED BY THE LIAISON COMMITTEE ON MEDICAL EDUCATION at the time of graduation and shall be licensed to practice osteopathic medicine. Each applicant shall be of good moral character and shall conform to the ACOFP Code of Ethics.

### Section 3. Active Members in Good Standing

The phrase "in good standing" shall describe only those active members whose dues and assessments are current, and who document CME hours earned within a three-year period of educational programs consistent with the AOBFP OR AMERICAN BOARD OF FAMILY MEDICINE (ABFM) requirements, and who are in compliance with the ACOFP Code of Ethics. National officers, affiliate officers, and residency program directors must be members in good standing.

## ARTICLE V - CONGRESS OF DELEGATES

### Section 1. Composition

4. Each affiliate society shall be entitled to one voting osteopathic family medicine resident delegate who meets the following criteria.
  - (a) Be currently enrolled and in good standing in an AOA or ACGME residency program in the state which the delegate represents
  - (b) Be a member in good standing of the ACOFP affiliate society in the state (if such an affiliate society exists).
  - (c) Be a member in good standing with ACOFP and AOA.

## ARTICLE VI - BOARD OF GOVERNORS

### Section 2. Composition

A. The Board of Governors shall consist of the President, President-Elect, the Past Presidents for the preceding two years, Vice President, Secretary/Treasurer, six (6) Governors-at-large, one Osteopathic RESIDENT GOVERNOR OR ALLOPATHIC Resident Governor IN OSTEOPATHIC FOCUSED EDUCATION AT A FAMILY MEDICINE RESIDENCY WITH ACGME OSTEOPATHIC RECOGNITION STATUS, and one Osteopathic Student Governor as provided for in the Bylaws.

## ARTICLE X - DEPARTMENTS AND COMMITTEES

### Section 2. Qualifications of Standing Committee CHAIRS AND Members

Standing Committee chairs and committee members shall be OSTEOPATHIC PHYSICIANS WHO ARE active members of this College in good standing, or academic or associate members of this College., OR ALLOPATHIC PHYSICIANS WHO MEET THESE REQUIREMENTS AND HAVE COMPLETED OSTEOPATHIC FOCUSED EDUCATION AT RESIDENCY PROGRAMS WITH ACGME OSTEOPATHIC RECOGNITION STATUS. COMMITTEE MEMBERS SHALL BE OSTEOPATHIC OR ALLOPATHIC PHYSICIANS WHO ARE ACTIVE MEMBERS OF THIS COLLEGE IN GOOD STANDING, OR ACADEMIC OR ASSOCIATE MEMBERS OF THIS COLLEGE.

## ARTICLE V - CONGRESS OF DELEGATES

### Section 1. Composition

B. ONE VOTING DELEGATE AND ONE ALTERNATE DELEGATE SHALL REPRESENT THE RESIDENT MEMBERS OF THE AMERICAN COLLEGE OF OSTEOPATHIC FAMILY PHYSICIANS. THE DELEGATES SHALL BE APPOINTED ANNUALLY BY THE RESIDENT COUNCIL OF THE ACOFP. THE RESIDENT COUNCIL SHALL CERTIFY ITS DELEGATE AND ALTERNATE DELEGATE TO THE ACOFP EXECUTIVE DIRECTOR IN WRITING AT LEAST 30 DAYS PRIOR TO THE FIRST DAY OF THE ANNUAL MEETING OF THE CONGRESS OF DELEGATES.

### Section 1. Composition

C. ONE VOTING DELEGATE AND ONE ALTERNATE DELEGATE SHALL REPRESENT THE STUDENT ASSOCIATION OF THE AMERICAN COLLEGE OF OSTEOPATHIC FAMILY PHYSICIANS (STUDENT ASSOCIATION OF THE ACOFP). THE DELEGATES SHALL BE APPOINTED ANNUALLY BY THE NATIONAL STUDENT EXECUTIVE BOARD. THE NATIONAL STUDENT EXECUTIVE BOARD SHALL CERTIFY ITS DELEGATE AND ALTERNATE DELEGATE TO THE ACOFP EXECUTIVE DIRECTOR IN WRITING AT LEAST 30 DAYS PRIOR TO THE FIRST DAY OF THE ANNUAL MEETING OF THE CONGRESS OF DELEGATES.

## OFFICIAL CALL - 2020 CONGRESS OF DELEGATES OF THE ACOFP

You are hereby notified that the ACOFP Congress of Delegates will convene on March 18-19, 2020 at the Hilton New Orleans Riverside in New Orleans, Louisiana.

Credentialing of Delegates and Alternates will take place on the afternoon of March 18th before the start of Session I, and Session II which will convene on the morning of March 19th. Each ACOFP Affiliate State Society shall certify the names of its Delegates and Alternate Delegates to the ACOFP Executive Director by February 1, 2020.

Any reports, resolutions, or other business for this meeting should be submitted by February 1, 2020 to Annie DeVries at [annied@acofp.org](mailto:annied@acofp.org) so that it can be posted on the ACOFP website and available for Delegates to review in advance.

Elizabeth A. Palmarozzi, DO, FCOFP  
*Speaker of the Congress of Delegates*

For the full version of the ACOFP Constitution & Bylaws, visit [www.acofp.org](http://www.acofp.org).