

2018 POSTER PRESENTATIONS JW MARRIOTT & CONVENTION CENTER - AUSTIN, TEXAS

The ACOFP Osteopathic Clinical Research (OCR) Committee would like to invite you to participate in The Richard J. Krejsa, DO, FACOFP *dist.* 2018 Poster Presentations during the ACOFP Annual Convention & Scientific Seminars at JW Marriott & Convention Center on March 22-25, 2018. The Committee encourages the diverse involvement in Students, Residents and Practicing Physicians.

DEADLINE TO SUBMIT APPLICATION and Abstract:

- **NOVEMBER 15, 2017** – The committee will review and provide feedback within three weeks of submission. If necessary, you will have one opportunity to revise the abstract as suggested by the Committee.
- **FINAL DEADLINE NOVEMBER 30, 2017** - Applications received after November 15, 2017 will be accepted or rejected with NO opportunity to revise. You will be notified by January 5, 2018.

LATE applications will NOT be accepted.

Abstracts which do not meet the requirements stated below will not be accepted. All approved Abstracts will be presented in a poster format.

PLEASE NOTE: The poster dimensions have changed due to poster board accommodations at the convention center. The ONLY acceptable poster size this year will be PORTRAIT 3 feet wide X 5 feet tall

MONETARY AWARDS, PLAQUES AND CERTIFICATES

Only Students and Residents will receive monetary awards. Practicing Physicians/Faculty will only receive a certificate of participation and **no monetary awards**.

Original Research - Students and Residents

- 1st Place Winners will receive a plaque, certificate and \$500.00
- 2nd Place Winners will receive a certificate and \$250.00
- 3rd Place Winners will receive a certificate and \$150.00

Case Reports - Student and Resident

- Winning Case Reports will receive \$100.00

Winners of the poster contest are encouraged to submit their poster content to the Osteopathic Family Physician News for Publication.

CONVENTION REGISTRATION

If your Abstract is accepted to present, you are **required** to register for the ACOFP Annual Convention & Scientific Seminars. More information will be available on the convention registration and hotel reservations on the ACOFP web site.

CRITERIA FOR ABSTRACTS

Below you will find the criteria for the evaluation of Abstracts:

- The information presented in the Abstract must be original, not a duplicate, and not previously published.
- Each Abstract must contain the elements described in **Appendix A** for **Case Reports** or **Appendix B** for **Original Research Study**. The elements must be clearly stated.
- The Abstract must be submitted through a medical organization or ACOFP recognized organization, and should be authored by at least one osteopathic physician or full-time faculty member from one of the colleges of osteopathic medicine.
- Generic names for drugs should be used.

INSTRUCTIONS FOR PREPARING ABSTRACTS

The committee **requires** using the Abstract Template provided on the website (Word.doc file) (*all the formats are done for you and it prompts you to enter your data*) save the template to your computer and rename it to the presenters Last Name.

The person submitting the application and presenting the poster **must** be listed as the ***First Author, and that person is the only person who presents the poster, barring extenuating circumstances. There may only be one presenter per poster, although all authors may be present for the presentation.***

****Note:** The title of the abstract on the application **must match exactly** the title on the abstract and on the poster.

- The highest degree of the Authors must be listed on the application.
- If submitting Original Research: the abstract should Include a statement confirming that the study has been approved by the institution's Institutional Review Board (IRB). (*This is required for posters and papers involving research with human subjects and is expected at major conferences and journals. Your submission will be rejected if the IRB statement is not included*).

Body of the Abstract

350 words (*not including the heading ie: institution name and address, authors names*)

Abstract will be rejected if the body of the abstract is over the Maximum words

The Abstract should include:

- Case Report – Refer to Appendix A
- Original Research Study – Refer to Appendix B

INSTRUCTIONS FOR SUBMISSION OF ABSTRACTS

- The OCR committee recommends that a faculty mentor review the abstract prior to submission for accuracy of content and format.
- When submitting the abstract, the filename should be the applicant's Last name (NOT the title of the abstract).

To submit your application and abstract, login to the ACOFP website, click application, enter your username (AOA#) & password (your lastname 2002, ie: smith2002)

Do NOT submit application for someone else!

If you have any questions or need assistance, please contact Judy Schwellenbach, Resident Services Coordinator at (847) 952-5106 or judys@acofp.org.

APPENDIX A CASE REPORT - ABSTRACT INSTRUCTIONS

GUIDELINES

Abstract length:	Body of the Abstract - 350 words Maximum (<i>not including Heading</i>)
Maximum number of Authors:	5
Page Setup and Heading:	<i>Template provided on the website, proper format is set up for you.</i>

A suggested checklist for writing a case report abstract:

TITLE (100 characters Maximum)

- Should facilitate interest in the topic and should be searchable.

Body of the abstract must include the following and cannot exceed 350 words.

INTRODUCTION

- Describe whether the case is unique.
- Does the case have an unusual diagnosis or clinical course?
- Describe how the case contributes to scientific knowledge.
- Describe the instructive or teaching points that add value to this case.

CASE SUMMARY

- Describe the presenting signs and symptoms and clinical course.
- Is the cause of patient's illness clear-cut? What are other plausible explanations?
- What investigations were completed to sort out the diagnosis? Include them if important.
- Describe the treatments provided and the rationale.
- Were other therapeutic options considered? Are outcomes related to the treatments provided?

DISCUSSION

- Report on literature review of other similar cases. Describe how this case is different.
- Explain the rationale for reporting the case. What is unusual about the case? Does it challenge prevailing wisdom?
- In the future, could things be done differently in a similar case?
- What educational pearls can be gleaned from this case?

NOTE:

- *References (Maximum of 10) should **NOT** be on the abstract, this should be included on the poster*
- *Photos and Graphs should **NOT** be on the abstract, this should be on the poster*

Excerpts from these guidelines were copied from BMC. It is an excellent reference.
BMC Med Educ. 2004; 4: 4.
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APPENDIX B ORIGINAL RESEARCH - ABSTRACT INSTRUCTIONS

GUIDELINES

Abstract length:	Body of the Abstract - 350 words Maximum (<i>not including Heading</i>)
Maximum number of Authors:	5
Page Setup and Heading:	<i>Template provided on the website, proper format is set up for you.</i>

A suggested checklist for writing a research abstract:

TITLE (*100 characters Maximum*)

- Should facilitate interest in the topic; be short, descriptive and searchable.

Body of the abstract must include the following and cannot exceed 350 words.

BACKGROUND AND HYPOTHESIS

- Background: In one or two sentences describe why the topic investigated is important (*i.e., novel approach; does the study fill knowledge gaps?*).
- Hypothesis: In one or two sentences describe the specific question that was addressed in the study or the relationship that was investigated.

METHODS

- A summary of the methods used to design and carry out the study.
- State the type of design (*i.e., randomized controlled trial, double blinded, survey*).
- Include the clinical circumstances (*i.e., primary care center, general community*).
- Brief description of key subject inclusion/exclusion criteria
- Include the total number of subjects recruited and how many were in each group of the study (*i.e., control group, study group*).
- Description of any intervention administered (*i.e., OMT, medications*)
- Brief description of the study's outcome measures (*i.e., symptom scores, measurements*).

RESULTS

- Report a brief summary of the main findings in the study. Include explanations of key measurements.
- Include relevant statistical information (*i.e., confidence interval, odds ratio, levels of significance such as **p value***). Simple percentages are not sufficient.

CONCLUSIONS

- Explain the overall significance of the study that is supported by the results obtained.

ACKNOWLEDGEMENT OF RESEARCH STUDY SPONSORS AND IRB

- Include an acknowledgment of the study sponsors and any grants received for the study
- Must include Statement that **IRB approval** was obtained

NOTE:

- *References (Maximum of 10) should **NOT** be on the abstract, this should be included on the poster*
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