



ACOFP 46th Annual Convention & Exhibition

March 4-8, 2009

Gaylord National Resort & Convention Center
Washington, D.C.

How to Write a Grant Workshop

Brenda L. Williamson, MA, CTHE

Friday, March 6, 2009

8:00 am–12:00 pm

CME/CEU Information

The American College of Osteopathic Family Physicians is accredited by the American Osteopathic Association Council to sponsor continuing medical education for osteopathic physicians.

The American College of Osteopathic Family Physicians has requested that the AOA Council on Continuing Medical Education approve this program for 4 hours of AOA Category 1B CME credit. Approval is currently pending.

ACOFF FULL DISCLOSURE FOR CME ACTIVITIES

Please check where applicable and sign below. Provide additional pages as necessary. Date: 2/23/09

Name of CME Activity: ACOFP 46th Annual Convention & Exhibition

Dates and Location of CME Activity: March 4-8, 2009, Gaylord National Resort and Convention Center, National Harbor, MD

Topic: How to Write a Grant Workshop

Name of Faculty/Planner/Author/Editor/Reviewer: Brenda Williamson, MA, CTHE

DISCLOSURE OF FINANCIAL RELATIONSHIPS WITHIN 12 MONTHS OF DATE OF THIS FORM

A. Neither I nor any member of my immediate family has a financial relationship or interest with any proprietary entity producing health care goods or services.

B. I have, or an immediate family member has, a financial relationship or interest with a proprietary entity producing health care goods or services. Please check the relationship(s). (Check all that apply):

- Research Grants
- Speakers' Bureaus*
- Ownership
- Consultant for Fee
- Stock/Bond Holdings (excluding mutual funds)
- Employment
- Partnership
- Others, please list:

Please indicate the names of the organizations with which you have a financial relationship or interest, and the specific clinical areas that correspond to the relationship. If more than four relationships, please list on separate piece of paper:

Organization With Which Relationship Exists	Clinical Area Involved
1.	1.
2.	2.
3.	3.
4.	4.

*If you checked "Speakers' Bureaus" in item B, please continue:

- Did you participate in company-provided speaker training related to your proposed topic? Yes No
 - Did you travel to participate in this training? Yes No
 - Did the company provide you with slides of the presentation in which you were trained as a speaker? Yes No
 - Did the company pay the travel/lodging/other expenses? Yes No
 - Did you receive an honorarium or consulting fee for participating in this training? Yes No
 - Have you received any other type of compensation from the company? Yes No
- Please specify:
- When serving as faculty for ACOFP, will you use slides provided by a proprietary entity for your presentation and/or lecture handout materials? Yes No
 - Will your topic involve information or data obtained from commercial speaker training? Yes No

DISCLOSURE OF UNLABELED/INVESTIGATIONAL USES OF PRODUCTS

- A. The content of my material(s)/presentation(s) in this CME activity will not include discussion of unapproved or investigational uses of products or devices.
- B. The content of my material(s)/presentation in this CME activity will include discussion of unapproved or investigational uses of products or devices as indicated:

I have read the ACOFP policy on full disclosure. If I have indicated a financial relationship or interest, I understand that this information will be reviewed to determine whether a conflict of interest may exist, and I may be asked to provide additional information. I understand that failure or refusal to disclose, false disclosure, or inability to resolve conflicts will require the ACOFP to identify a replacement.

Signature Brenda Williamson Date: 2/22/09

Please fax this form to ACOFP at 866-328-1835 as soon as possible. Deadline: January 20, 2009.

Training in Primary Care Medicine and Dentistry Grant Program

American College of Osteopathic Family Physicians
March 6, 2009

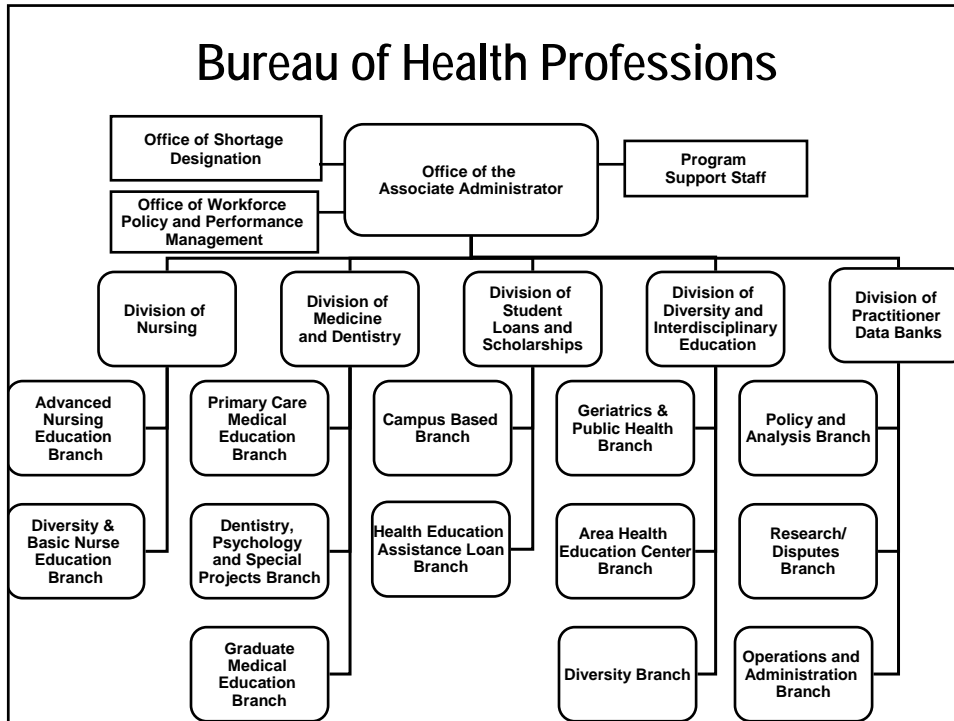
Brenda L. Williamson, M.A., C.T.H.E.
Chief, Primary Care Medical Education
Division of Medicine and Dentistry
Department of Health and Human Services
Health Resources and Services Administration



Bureau Overview

BHPr Mission:

Increase the population's access to health care by providing national leadership in the development, distribution and retention of a diverse, culturally competent health workforce that can adapt to the population's changing health care needs and provide the highest quality of care for all.



Division of Medicine And Dentistry

- **Director** – Daniel G. Mareck, MD
- **Deputy Director** – Shari W. Campbell, DPM, MSHS
- **Chief, Primary Care Medical Education Branch**
– Brenda Williamson, MA, CTHE
- **Chief, Dentistry, Psychology, and Special Projects Branch** – Jerry Katzoff
- **Chief, Graduate Medical Education Branch**
– Ayah Johnson, Ph.D.

Title VII, PHS Act -Training in Primary Care Medicine and Dentistry Grant Program

- **Includes six program areas:**
 - **Residency Training**
 - **Predoctoral Training (Predoc)**
 - **Faculty Development Training**
 - **Academic Administrative Units (AAU)**
 - **Physician Assistant Training**
 - **Residency Training in General and Pediatric Dentistry**

History of Title VII, Section 747 of the PHS Act

- **Ten Laws have shaped the Primary Care Training programs since 1963:**
 - **1992 – Health Professions Education Extension Amendment,**
 - **1998 – Health Professions Education Partnership Act.**

Residency Training

Purpose

- To plan, develop, and operate or participate (including provision of financial assistance to residents in such programs) in approved residency programs in family medicine, general internal medicine, and/or general pediatrics.

Eligibility

- Public or nonprofit private hospitals, accredited schools of medicine or osteopathic medicine, or public or private nonprofit entities.

Pre-doctoral Training

Purpose

- To plan, develop, and operate or participate (including provision of financial assistance to students in such programs) in pre-doctoral programs in family medicine, general internal medicine, and/or general pediatrics.

Eligibility

- Accredited public or nonprofit private schools of allopathic or osteopathic medicine are eligible to apply.

Faculty Development

Purpose

- To plan, develop, and operate (including the provision of financial assistance to trainees in such programs) programs for the training of physicians who teach or plan to teach in family medicine (including geriatrics), general internal medicine, and/or general pediatrics training program(s).

Eligibility

- Public or nonprofit private hospitals, accredited public or nonprofit private schools of allopathic or osteopathic medicine, or public or nonprofit private entities.

Academic Administrative Units

Purpose

- To fund projects to establish, maintain or improve academic administrative units (which may be departments, divisions, or other units) to provide clinical instruction in family medicine, general internal medicine, and/or general pediatrics.

Eligibility

- Accredited public or nonprofit private schools of allopathic or osteopathic medicine.

Physician Assistants

Purpose

- To meet the costs of projects to plan, develop, and operate or maintain programs for the training of physician assistants and for the training of individuals who will teach in programs to provide training of physician assistants.

Eligibility

- Public or nonprofit private hospitals, accredited public or nonprofit private schools of allopathic or osteopathic medicine, or public or nonprofit private entities.

Residency Training in General and Pediatric Dentistry

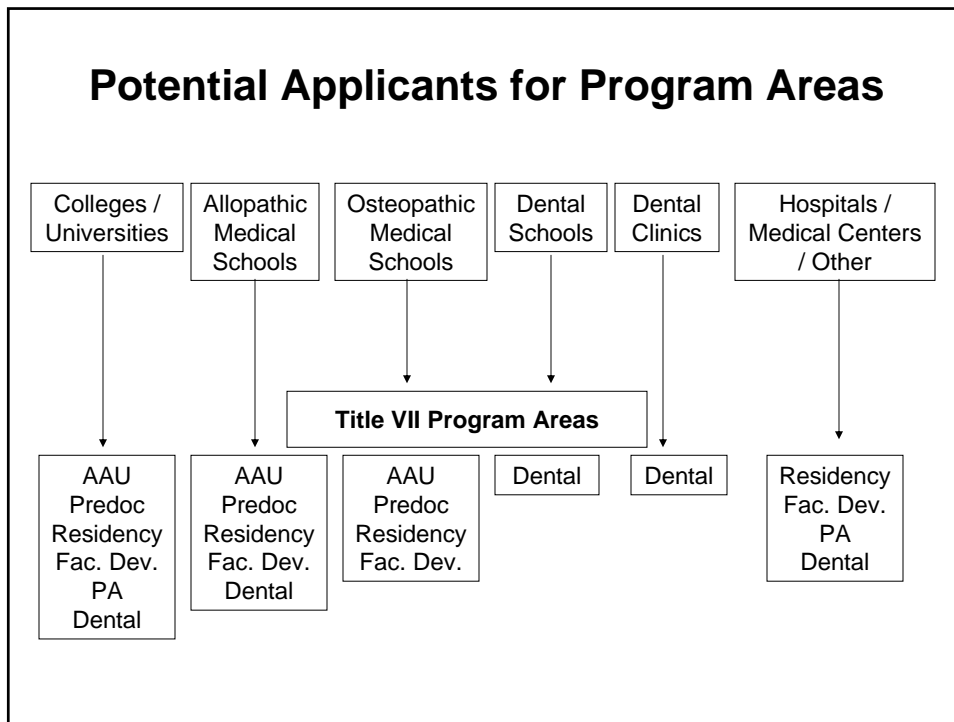
Purpose

- To meet the costs of planning, developing, or operating programs and to provide financial assistance to residents in such programs as general dentistry or pediatric dentistry in dental schools, approved residency programs in the general or pediatric practice of dentistry, approved advanced education programs in the general or pediatric practice of dentistry, or approved residency programs in pediatric dentistry.

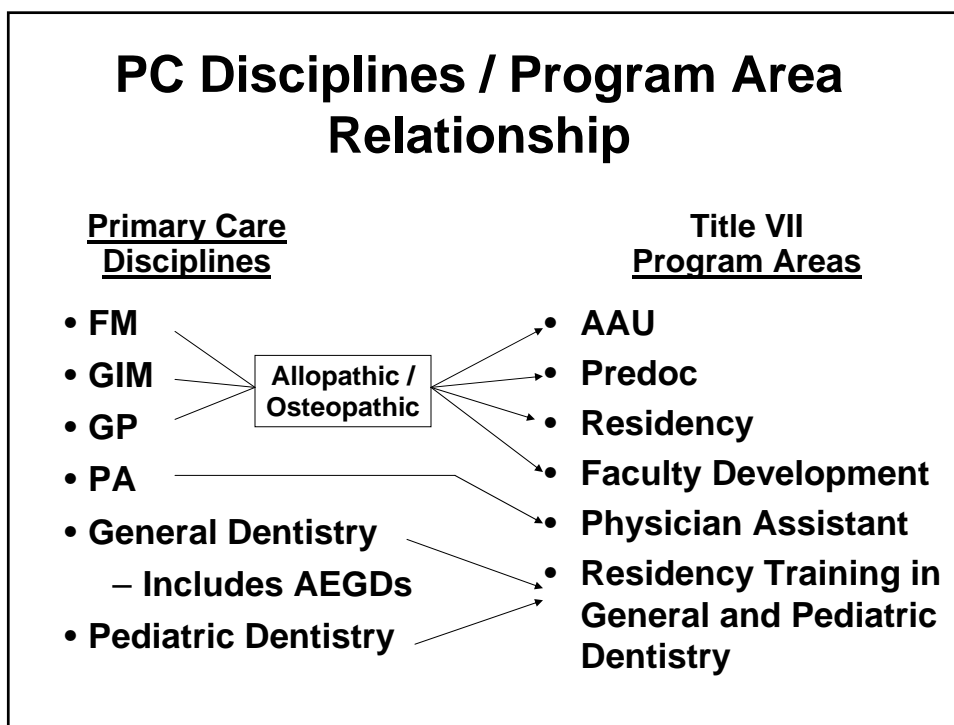
Eligibility

- Entities that have programs in accredited dental schools, approved residency programs in the general or pediatric practice of dentistry, approved advanced education programs in the general or pediatric practice of dentistry, or approved residency programs in pediatric dentistry.

Potential Applicants for Program Areas



PC Disciplines / Program Area Relationship



Training in Primary Care Medicine and Dentistry - 197 grants - FY 2008

Program Areas	Continuation Grants	Competing Awards	Total No. of Grants	Total No. of Dollars Awarded
Academic Administrative Units	5	22	27	\$ 6,491,442
Faculty Development	3	15	18	\$ 4,802,346
Pre-doctoral Training	18	26	44	\$ 8,088,808
Residency Training	29	29	58	\$11,632,840
Residency Training in General Dentistry	14	4	18	\$ 5,014,666
Residency Training in Pediatrics Dentistry	14	0	14	\$ 5,000,000
Physician Assistant	5	13	18	\$ 2,527,079
TOTAL	88	109	197	\$43,557,181

Grant-Writing Tips

- **What do you want to do? The Idea (objectives):**
 - Can you state what you want to do in educational terms?
 - Does it relate to the training of medical students, residents, faculty development for people who plan to teach, improvement in clinical instruction in family medicine, general internal medicine and/or general pediatrics?

Grant-Writing Tips

- **Will your objectives meet the purpose of the program areas?**
- **Does your program meet all eligibility requirements?**

Grant-Writing Tips

- **Why do you want to do these objectives? (Rationale)?**
 - **Did your institution have a recent accreditation review that now requires you to make some corrections?**
 - **Are there emerging topics in medical education that you want to incorporate into your curriculum?**
 - **Do your faculty need training to teach your proposed curriculum?**

Grant-Writing Tips

- **Can you justify the need for this activity (Needs Assessment, Literature Review)?**
 - Did you perform a needs assessment?
 - Does the literature support the rationale?
- **How do you plan to accomplish the activity (methodology)?**
- **Can the objectives be accomplished in three years?**

Grant-Writing Tips

- **What obstacles may prevent you from accomplishing the objectives or make it difficult to complete the objectives (Barriers)?**
 - Recruitment of residents to participate.
- **How will you overcome these obstacles?**
 - Will you move courses to another year?

Grant-Writing Tips

- **Who will be responsible for accomplishing the objectives?**
 - **Do you have faculty with experience and expertise?**
- **How will you know that you have accomplished the objectives (Evaluative Strategies)?**
- **What resources do you need to accomplish the objectives (Budget Request)?**

Review Criteria (Total Score = 100)

- **Criterion 1: Need (Score = 10 Points)**
 - **Need for the project is established**
- **Criterion 2: Response (Score = 30 Points)**
 - **Project responds to the purpose of the program area**
- **Criterion 3: Evaluative Measures (Score = 10 Points)**
 - **Methods proposed to monitor and evaluate the project**
- **Criterion 4: Impact (Score = 10 Points)**
 - **Plans for dissemination of project**
 - **Project activities are replicable**

Review Criteria (con't)

- **Criterion 5: Resources/Capabilities (Score = 15 Points)**
 - Project personnel are qualified to implement the project
 - Commitment of the institution to diversity of health professions workforce
- **Criterion 6: Support Requested (Score = 10 Points)**
 - Reasonableness of the proposed budget to the objectives
- **Criterion 7: Specific Program Criteria (Score = 15 Points)**
 - Proposed project responds to preparing practitioners to care for underserved populations and other high risk groups such as the elderly, individuals with HIV/AIDS, substance abusers, homeless, and victims of domestic violence.

Program Officers

- **Primary Care Medical Education Branch, 301-443-1467**
 - **Residency Training**
 - Cindy Eugene (Regions 4, 8, 9, 10)
 - Anne Patterson (Regions 1, 2, 3, 5, 6)
 - **Pre-doctoral Training**
 - Shane Rogers
 - **Faculty Development Training**
 - Martha Evans
 - **Academic Administrative Units**
 - Martha Evans
 - **Physician Assistant Training**
 - Shane Rogers
 - **Residency Training in General and Pediatric Dentistry**
 - Martha Evans

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